

BOARDER INTAKE SHEET:

Dog's Name:		Phone:		Run:	
Intake date:		Pick up date, day, time:			

FEEDING INSTRUCTIONS

Morning (before 8 am)/Evening drop off (after 4 pm): Need fed breakfast/dinner?	Yes		No	
How much to feed?	AM	LUNCH	PM	
Would you like to add on Sojo's meal topping? (\$3/meal + tax)				
Naptime Treat: Frozen Kong with peanut butter. Ours: \$3 + tax	Own:	Ours:		
Tuck In Treat: Frozen peanut butter treat sandwich. Ours: \$3 + tax	Own:	Ours:		

Medications: Please also fill out the medication release form if this is your dog's 1st time visiting or there has been a change with your pet's meds.

FUN EXTRAS (All extras are taxed)

Pupcorn and a Movie: \$5	Dates:	
Pupdate text: \$5 each (limit of 2/day)	Dates/How many?	
Phone Number to text pupdates:		

GROOMING (All grooming is taxed)

Bath and ears (complementary after 3 days during non peak and 5 days for holidays and spring break.)		Teeth Brushing: \$4
Bath (by weight) <15 lbs: \$12 16-30 lbs: \$15 >31 lbs:\$20		Nail clip: \$12
Furminator Treatment \$20		Nail grind: \$15
Ear Cleaning \$4		Brush Out: \$5
Basic Spa-by weight- (bath, ears, teeth, nails)	<15 lbs:\$25 16-30 lbs:\$28 >31 lbs:\$32	
Full Spa-by weight- (bath, ears, teeth, nails, Furminator:)	<15 lbs:\$35 16-30 lbs:\$38 >31 lbs:\$42	

HOLIDAY ADD ONS: Spring Break, Easter, 4th of July, Thanksgiving, Christmas (All extras are taxed)

4th OF JULY CALMING TREAT: Frozen calming PB tuck in treat. Available on 7/3 and 7/4.	Small: \$3		Large: \$5
PUP-KIN SPICE KONG TREAT: pumpkin & greek yogurt frozen with a dental stick and topped with whipped cream			\$5
HOWLIDAY MEAL: (on Thanksgiving ground turkey, sweet potatoes, carrots and green bean meal topper with pumpkin.	Small: \$10		Large: \$12
EASTER BASKET: basket filled with treats and toys for your pup.			\$25
CHRISTMAS TAIL: stocking filled with treats and toys for your pup.			\$25
BOW WOW LUAU: Add on PAWTY for the pups with games, photos and a swag bag. Must attend between 3/13 and 3/17.			\$25
ST. PAWTRICK'S DAY HAPPY HOUR: Doggy beer and Greenie during naptime on FRIDAY, 3/17.	Small: \$5		Large: \$7

Please note that grooming and extra services will include tax in your total.

EMPLOYEE USE ONLY!!

CHECK IN CHECKLIST: PLEASE INITIAL IN THE BOX

Checked in & entered		Med Sheet	
Date out correct		Time out is correct	
Added to daycare		Belongings entered	
Feeding entered		Meds Entered	
Treats entered		Extra grooming entered	
Bedding labeled		Treats written down	
Kennel card made		Meals made AM and PM	
Grooming written down		Bedding written on crate	

EMPLOYEE USE ONLY!!

CHECK OUT CHECKLIST: INITIAL IN THE BOX

Check to see if invoices are done if not Text Carrie		Take down kennel cards and erase	
Collect intake sheets		Erase off extra services	
Grab med sheets		Gather belongings and put in crate (meds, blankets etc.) Leave on kennel or She!!f.	
Once gone erase crate		Scan into the computer the intake and med sheets.	
Erase intake and med sheets			